

office of the president and ceo

January 30, 2014

Mrs. Joan Burge
Founder and CEO
Office Dynamics International
5575 South Durango Drive, Suite 106
Las Vegas, NV 89113

Dear Mrs. Burge,

First, I would like to personally thank you for providing my Assistant, Laura Suchocki, with the high quality and professional career development training opportunities offered by Office Dynamics. Over the years that Laura has been involved with you and Office Dynamics, an already competent administrative assistant has become even more valuable to me and, more importantly, to our Company, Shure Incorporated.

As a result of the Star Achievement training, I now see Laura thinking beyond what she can do for me, and now thinking about what she can do for me that will positively impact our organization. As she should, I am seeing Laura assume a leadership position within our group of administrative assistants. She is not only offering her time and talents to assist them, she is guiding them so they can improve themselves.

Another characteristic I am seeing in Laura as a result of her association with Office Dynamics and the Star Achievement program, is her focus on more strategic projects and on projects that reach beyond our office. Her productivity, organizational skills, and leadership talents have all improved as a result of Office Dynamics. Even though she operates at the highest level within our Company, she has taken her role to the next level.

As our Company stays on the accelerated growth trajectory we have been in for the last five years, I am confident that Laura is prepared for greater and greater challenges. I am also confident that as my responsibilities grow, she will be up to the challenge of making sure we get there together smoothly.

I must admit that I have been a proponent of Office Dynamics for selfish reasons. As Laura grows in skills, I am able to focus my time on less administrative and tactical issues and more on strategic issues.

My hope is that having Laura attain the CEAP designation will not stop her career development, but begin a new chapter in her career. As Laura knows, I have always been in awe of women who have been able to balance career, family, and personal life. Not an easy thing to do. Laura has been able to do so while still taking the necessary time to grow with our Company and with me.

Once again, thank you for providing Laura with the avenue to continue her career growth. The CEAP designation is another step in that direction.

Sincerely,



Sandy LaMantia

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