

WEBINAR

Build Your Professional Development Plan

with

Joan Burge

Founder and CEO, Office Dynamics International



10 STEP PROCESS

by Chrissy Scivicque, Career Coach and Author

1. Self-Assessment including SWOT Analysis: S _____, W _____, O _____, T _____.
 - Understand Your V _____.
2. Goal Setting, specifically H _____ Goal Setting.
3. R _____.
4. D _____ M _____.
5. Action S _____:
 - Get a m _____.
 - Pursue a c _____ or d _____.
 - Join an a _____.
6. Resources (B _____).
7. D _____. Establish a s _____ date.
8. E _____.
 - Your mindset.
 - Family support?
 - Obstacles you might encounter?
 - How do you stay motivated?
9. R _____.
10. Tracking. I _____ P _____.

Note: This 10 Step Process is taken from 10 Step Process from Chrissy's 121 page e-workbook, Build Your Professional Development Plan which is carried by Office Dynamics. It is available for purchase at <http://goo.gl/UIK45v>