B			G	0
Attend Morning Spark	Shoutout Another Admin	Compliment Someone	Follow Joan on LinkedIn	Register for Office Dynamics Training
(Date)	(Name)			(Which one?)
Favorite Affirmation	Join Our Facebook Assistant Exchange Group	Try a New Keyboard Shortcut	Thank Someone	Conference 2025 Location
		(Shortcut)	(Who?)	(Location)
Read an Office Dynamics Blog	Name of Our Newsletter	Shine Bright	Share a Time-Saving Tip with Your Team.	Wear Your Favorite Color to Work
(Title of Blog)	(Name)	FREE		
Favorite Office Supply	Microsoft or Google?	Share an Office Dynamics Social Post	Favorite Joan Burge Book	Conference 2025 Theme
			(Title)	(Theme)
1 of 4 Star Achievement Series Components	A Certification From Office Dynamics	10 Minute Screen Break	Coffee or tea?	How old is Office Dynamics?
	(Letters)			(Number of Years)